



W8095 County Rd E, PO Box 228, Park Falls, WI 54552, 715-762-2151
Email: clerktownoflake@gmail.com Website: www.townlakewi.com

Town Board Regular Meeting held January 10, 2019 at the Town Hall at 7:00 p.m.

Present: Chairman David Wagner, Supervisor Larry Reas, Supervisor John Walasek, Clerk Judy Reas, Treasurer Carrie Kyle, Crew Supervisor Tim Schloer, and 3 electors

The meeting was called to order by Chairman Wagner.

Approval of Agenda. The agenda was approved as presented.

Public Comment.

Minutes of December 13, 2018, review and act on. Supervisor Walasek made a motion to approve the minutes as presented, Supervisor Reas seconded the motion, motion passed.

Treasurer's Report, review. The Treasurer's report was reviewed.

Financial Report, review. The clerk noted that the December numbers were entered and pending any adjustments the town remained under budget despite the additional road projects that were completed.

Vouchers, review and act on. Checks 24616-24667 in the total amount of \$63,919.00 were reviewed. Supervisor Walasek made a motion to approve the vouchers, Supervisor Reas seconded the motion, motion passed.

Chairman's Report. The Chairman noted that the crew has had increased sanding due to weather.

Ricciardi Claim update. Chairman Wagner spoke to Attorney Frokjer and will have an update for the next meeting.

Review information regarding Health Savings Accounts. Chairman Wagner reported that he has done research regarding the HSA. This does not have to have an administrator and the Town can simply deduct any amount that the employee requests to contribute. This amount would be deducted from the employee's paycheck pre-tax and sent to the bank. The employee would need to set up the individual account at the bank. The employer could contribute to the HSA on behalf of the employee. Chairman Wagner reported that there were no funds designated in the budget for a contribution. The maximum contribution for the year is \$6,500 combined for employee and employer.

Review vacation policy. The full-time employees currently receive 120 hours of vacation after 10 years of employment. Tim Schloer stated that the employees lost 24 hours of vacation in the past and Chairman Wagner confirmed this. Supervisor Walasek made a motion to increase the vacation to 160 hours of vacation after the completion of 15 years, Supervisor Reas seconded the motion, motion passed.

Review employment policy/handbook. The clerk presented a draft of an employee policy/handbook based on the past agreements, current practice and applicable laws. The board agreed to review this draft and act on any recommendations at the next board meeting.

First National Bank/Forward Bank, review deposit rates for 2019. It was noted that Forward Bank has acquired First National Bank of Park Falls. New deposit rates were received and reviewed.

Meeting schedule for 2019, review and approve. The board will continue to meet the second and fourth Thursdays every month.

Road Work Report. Crew supervisor Schloer reported the crew continues winter maintenance. The dump truck has had continued problems with the transmission. The pickup has a sticky valve that needs to be repaired and this is still under warranty. Town Board maintained that they will not provide sand on private roads.

Meeting adjourned at 7:45 p.m.

Respectfully submitted by Judy Reas, Clerk

Posted January 16, 2019 at Town of Lake Hall and www.townlakewi.com