



W8095 County Rd E, PO Box 228, Park Falls, WI 54552, 715-762-2151
Email: clerktownoflake@gmail.com Website: www.townlakewi.com

Town Board Regular Meeting held May 28, 2020 at the Town Hall at 6:00 p.m.

Present: Chairman David Wagner, Supervisor Mark Donner, Supervisor Ed Kane, Clerk Judy Reas, Treasurer Carrie Kyle, Crew Supervisor Tim Schloer

The meeting was called to order by Chairman Wagner.

1. **Call to order. This meeting will be held by videoconference call with the board at the town hall, see additional instructions below to attend by video or audio.** No additional participants called in.
2. **Approval of Agenda.** The agenda was approved as presented.
3. **Public comment.** Supervisor Kane indicated that the mayor contacted him regarding the lift station on Ash Street and stated that repairs are needed on the lift station. It was noted that the lift station on Ash Street belongs to the City of Park Falls as part of the Lymantown Sanitary District.

Supervisor Kane reported that the Mayor requested a letter from the Town of Lake to approve overweight traffic on Tower Road. The board noted that Tower Road is posted for overweight restrictions during the Spring and that they would not be willing to offer a blanket overweight permit with unknown requests.

4. **Minutes of May 14, 2020 meeting, review and approve.** Supervisor Kane made a motion to approve the minutes, Supervisor Donner seconded the motion, motion passed.
5. **Vouchers, review and approve/deny.** Supervisor Donner made a motion to approve vouchers 25431-25449 in the amount of \$11,213.35, Supervisor Kane seconded the motion, motion passed.
6. **Chairman's Report**
 - a. **Driveway Access Permit updates.** None. Supervisor Donner questioned clarification on culverts. It was noted that culverts could be purchased from the Town of Lake but not installed by the crew.
 - b. **Overweight Permit applications.** None

7. Unfinished Business

- a. **Review and possible action on LRIP and MMLS grant requests.** Chairman Wagner reported that Dan Gustafson and the Town of Agenda could meet on June 4 or 5. The Board decided to meet on June 4, 2020 at 4:00 p.m. with the Town of Agenda and Engineer Dan Gustafson. Chairman Wagner will contact the interested parties and schedule the meeting. The meeting will include review of the project, expected costs and the potential swamp mitigation by DNR.
- b. **Review and possible action regarding clerk position.** The clerk reported that there are no applications to review at this time. Two applications have been received since the last meeting but one does not live in the area yet and the other applied expecting it was a full time position with benefits and has indicated that she does not expect it to be a good fit with her current employment. The clerk noted that the position will be vacant on June 1 and suggested a board meeting after the Board of Review on Saturday to review the duties and processes in place with the board. The treasurer inquired as to the next steps of the board. Lengthy discussion was held regarding the

clerk position. It was again noted that the duties have expanded over time to necessitate this position to be more than a casual position.

Discussion was held on the importance of changing the clerk position from elected to an appointed position for the benefit of the town. An appointed position would allow the board more control over the employee and ensure adequate qualifications and job performance. The board expressed interest in bringing this to a referendum again in the fall and advocating for the change.

The treasurer noted the importance of the clerk position as a job rather than civil service or volunteer.

8. New Business

- a. Review and possible action regarding Board of Review meeting.** The Board of Review is scheduled for Saturday at 7:00 a.m. The clerk reported that 2 appointments have been scheduled for review.
- b. Review and possible action regarding request from Xcel Energy regarding Agenda Road.** Chairman Wagner reported that there did not appear to be any issues with the request for work to be done on Agenda Road by Xcel Energy and the board agreed. The clerk will notify Xcel Energy that no permit is required.
- c. Review and possible action regarding loan status.** The treasurer reported on bids for a loan as requested by the board. The request included two options, one for \$80,000 for road construction and one for approximately \$123,000 combining the road construction and the existing loan. The treasurer reminded the board that they will need to consider the future of a loan for the firetruck, Agenda Road and new dump truck. The proposals show a 2 year repayment with no early payment penalty. Supervisor Donner made a motion to accept Community Financial Bank bid for a loan on Quote #2 to include combined road construction and refinance of existing loan for approximately \$123,000 at an interest rate of 1.35%, Supervisor Kane seconded the motion, motion carried.
- d. Review and possible action regarding update on firetruck purchase.** Chairman Wagner reported on a joint meeting with the City of Park Falls, Town of Eisenstein and Park Falls Volunteer Fire and Rescue to review new specs for a firetruck purchase. Traditionally the cost of the truck is shared with the three entities. The proposed specs for the firetruck are expected to cost between \$500,000 to \$600,000.

- 9. Road Work Report.** Crew Supervisor reported they have finished crack sealing including all of the roads planned for chip sealing. He noted they do have a few bags left over for next year. Blacktop patch has been ordered but has not been received as of yet. The crew worked on pulling rocks from Bilz Road as it was in bad shape. They will be working on Slack Road and will do cold patch on Bass Lake Road and Wagner Road when that is received.

10. Next board meetings scheduled for:

May 30 at 9:00 a.m. to review clerk position
June 4 at 4:00 p.m . for meeting with Town of Agenda and
June 11 at 6:00 p.m. for regular meeting.

- 11. Adjourn meeting.** Meeting adjourned at 7:45 p.m.

Respectfully submitted by Judy Reas, Clerk

Posted May 29, 2020 at Town of Lake Hall and www.townlakewi.com