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Town Board Regular Meeting held June 4, 2020 at the Town Hall at 2:35 p.m.

Present: Chairman David Wagner, Supervisor Mark Donner, Supervisor Ed Kane, Clerk Judy Reas, Treasurer Carrie Kyle,

The meeting was called to order by Chairman Wagner.

**Approval of Agenda.** The agenda was approved as presented.

**Public Comment.**

**Review and possible action regarding transfer station attendant position.** The clerk advised that the current transfer station attendant will be unable to fill this position on a temporary basis effective June 6, 2020. One person expressed a desire to assist during this time period. The clerk noted that this position has not been advertised. Supervisor Kane made a motion to hire Patrick Shields temporarily through June 25, 2020 and to advertise the opening for a decision to be made June 25 on filling this position on a temporary basis, Chairman Wagner seconded the motion, motion passed. Chairman Wagner will contact Patrick Shields to assist through June 25 and to apply if he would like to be considered as the temporary replacement. It was noted that it would be helpful to have one or two alternates in case the current attendant needs time off.

**Review clerk duties and possible action regarding assignment of duties.** The board asked the current clerk to assist with elections and training as needed for the transition of the clerk duties. Carrie Kyle will assume the payables, payroll and financial duties including snowplow contracts. Supervisor Kane made a motion to authorize Judy Reas to assist with elections, office training and transfer of duties at a rate of \$15 per hour, Chairman Wagner seconded the motion, motion passed. It was noted that elections will be held August 11 and November 3 with public testing scheduled for August 5 and October 28 at 10:00 a.m. The process for absentee ballots may still change due to State requirements and it was noted that the board could authorize the use of election inspectors to assist with the mailings.

Meeting adjourned at 3:55 p.m.

Respectfully submitted by Judy Reas, Clerk

Posted June 9, 2020 at Town of Lake Hall and [www.townlakewi.com](http://www.townlakewi.com)