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Town Board Regular Meeting held September 10, 2020 at the Town Hall at 6:00 p.m.

Present: Chairman David Wagner, Supervisor Mark Donner, Supervisor Ed Kane, Clerk Lita Mason, Treasurer Carrie Kyle

The meeting was called to order by Chairman Wagner.

1. **Minutes of August 27, 2020 review and approve.** Supervisor Donner made a motion to approve the minutes as presented, Chairman Wagner seconded the motion, motion passed.
2. **Treasurer's Report, review.** The Treasurer's Report was reviewed.
3. **Financial Report, review.** The Financial Report was reviewed for the previous month.
4. **Vouchers, review and act on.** Checks 25572-25587 and 25590-25592 in the total amount of \$8,943.61 were reviewed. Supervisor Kane made a motion to approve the vouchers, Supervisor Donner seconded the motion, motion passed.
5. **Chairman's report.**
 - a. **Driveway Access Permit.** Permit from Alan Koshak was submitted for approval. Supervisor Kane made a motion to approve permit, Supervisor Donner seconded the motion, motion passed.
 - b. **Overweight Permit.** None
 - c. **Meeting with City of Park Falls.** No new updates regarding the review of purchase of a new fire truck.
 - d. **Agenda Road.** No updates from the DNR as to when they will be released for site visit due to COVID.
6. **Unfinished Business**
 - a. **Review and possible action in LRIP and MMLS grants.** The clerk reported that the Agenda Road MMLS grant has been revised and approved by DOT to a LRIP-D grant. Chairman Wager to met with Chairman Terry Palecek for signing of the new SMA.
 - b. **Review and possible action-Waste Management.** The board denied hosting a Mini Clean Sweep at this time. Supervisor Donner will contact Can for Kids regarding keeping the containers emptied on a regular basis. Chairman Wagner will measure transfer station for review of setting up a new traffic pattern into and out of the station. The board has moved the decision of charging a fee for an annual transfer station sticker to the budget meetings.
 - c. **Review and possible action-Town Hall phones.** Clerk reported no new information has been received from Norado engineers on location of lines.
 - d. **Review and possible action-Speed limit posting.** Crew Supervisor to report the driveway spaces on the following roadways: East Maple Ridge, Old County Road E, between E and Pine Creek (northside), Lyman Street and Old 13.
 - e. **Review and possible action-Butternut Lake.** Supervisor Kane to attend the Annual Butternut Lake Associations meeting September 12, 2020.
 - f. **Review and possible action-Room Tax on-line Vacation Rental websites.** Supervisor Kane reported that future letter for tax payers is still being drafted.
 - g. **Snow Plow Contracts.** Clerk reported that the 2020-2021 contracts will be mailed next week.

- h. **Recycling Grant.** Clerk reported that the grant should be completed and filed by next board meeting.
- i. **FOIA Request.** Clerk reported that the request is valid and is working on compiling all of the requested documents.

7. New Business

- a. **Security Health Refund.** Treasure reported receipt of refund in the amount of \$658.11. Due to the financial strain of COVID-19 Security Health reduced premiums by 10% for April and 5% for May. The clerk will refund the employees portion on their next pay date 9/24/20.
 - b. **Presidential memorandum of payroll tax deferrals.** The Treasure reported effective 9/1/20 through the end of 2020 the Social Security taxes can be deferred until the first quarter of 2021. This deferment is for both the employer and employee. This is only a deferment not forgiveness, any and all monies not paid MUST be paid back in the first quarter of 2021. Supervisor Kane made a motion not to defer any taxes from employees or Board members, Supervisor Donner seconded the motion, motion passed.
 - c. **Election, November 3, 2020.** The Clerk reported a new traffic flow this election expecting large volume of voters and colder weather. Voter to enter through the main door (off County Road B) with chairs set 6 feet apart for social distancing in the garage with anticipation of more than two voters at one time. The clerk will request assistance from the Nation Guard.
 - d. **Town of Agenda.** Supervisor Kane made a motion to allow the Town of Agenda to rent our shouldering machine at the rate of \$49.92 per hour, Supervisor Donner seconded the motion, motion passed.
- 8. Road Work Report.** Chairman Wagner reported the grading of Bass Lake Road and requested that the clerk research a website update to add a Road Work Report section for electors to review the work that is being done on a weekly/bi-weekly basis.

9. Public Comment. None

Meeting adjourned at 7:09 PM

Respectfully submitted by Lita J. Mason, Clerk

Posted September 11, 2020 at Town of Lake Hall, J's Automotive, Outhouse Bar and www.townlakewi.com