



W8095 County Rd E, PO Box 228, Park Falls, WI 54552, 715-762-2151
Email: clerktownoflake@gmail.com Website: www.townlakewi.com

Town Board Regular Meeting held October 8, 2020 at the Town Hall at 6:00 p.m.

Present: Chairman David Wagner, Supervisor Mark Donner, Supervisor Ed Kane, Clerk Lita Mason, Treasurer Carrie Kyle, Crew Supervisor Tim Schloer, Engineer Dave Gustafson, (1) elector

The meeting was called to order by Chairman Wagner.

1. **Minutes of September 24, 2020 review and approve.** Supervisor Kane made a motion to approve the minutes as presented, Supervisor Donner seconded the motion, motion passed unanimously with roll call vote.
2. **Treasurer's Report.** Treasurer's report was reviewed
3. **Vouchers, review and act on.** Checks 25614-25633 in the total amount of \$13,334.54 were reviewed. Supervisor Kane made a motion to approve the vouchers, Supervisor Donner seconded the motion, motion passed unanimously with roll call vote.
4. **Chairman's report.**
 - a. **Driveway Access Permit.** Permit for Russell Berndsen was extended until December 13, 2020 for work to be completed. Supervisor Donner made a motion to approve the extension, Supervisor Kane seconded the motion, motion passed unanimously with roll call vote.
 - b. **Overweight Permit.** None
 - c. **Meeting with City of Park Falls.** No new updates regarding the review of purchase of a new fire truck.
 - d. **Agenda Road.** No updates from the DNR as to when they will be released for site visit due to COVID.
5. **Unfinished Business**
 - a. **Review and possible action in LRIP and MMLS grants.** The clerk reported that the approved SMA Bass Lake was received. Effective 07/01/2020 \$26,470.82 LRIP/State funds for fiscal year 2021. Approved SMA for Agenda Road was received. Effective 08/25/2020 \$1,000,000.00 LRIP/State funds.
 - b. **Review and possible action-Waste Management.** Chairman Wagner will measure transfer station for review of setting up a new traffic pattern into and out of the station. Board to review future plans of creating a traffic pattern to lesson the "bottle neck" that occurs, they will also draft a letter to be sent to all electors prior to any changes being made. Supervisor Kane made a motion to continue employee two transfer station employees until further notice. Supervisor Donner seconded the motion, motion passed unanimously with roll call vote.
 - c. **Review and possible action-Town Hall phones.** Clerk reported no new information has been received from Norado engineers on location of lines.
 - e. **Review and possible action-Speed limit posting.** Supervisor Donner made a motion to reduce the speed limit on Old County Road E-between E and Pine Creek (northside) and Old 13 to 45 mph for County Trunk Highway or Town Roads, Supervisor Kane seconded the motion, motion passed unanimously with roll call vote. Supervisor Donner made a motion to purchase the necessary amount of signage for the above speed limit changes, motion seconded by Supervisor Kane, motion passed unanimously with roll call vote.

- d. **Review and possible action-Room Tax on-line Vacation Rental websites.** Supervisor Kane reported that future letter for tax payers is still being drafted.
- e. **Snow Plow Contracts.** Clerk reported that 385 contracts have been mailed. Crew Supervisor stated that 2 additional spare part time drivers are needed for snow plowing. Super Kane made motion to hire 2 additional spare part time drivers for snow removal, Supervisor Donner seconded the motion, motion passed unanimously with roll call vote. Supervisor Kane made motion to cap the number of contracts that the Town crew and safely maintain to 400 with the only exceptions being for emergencies and the deadline to request the service is December 1st of any calendar year, motion seconded by Supervisor Donner, motion passed unanimously with roll call vote.
- f. **Recycling Grant.** Clerk reported that the grant was submitted 09/25/20.
- g. **FOIA Request.** Clerk reported that the request is valid and is working on compiling all of the requested documents.
- h. **Election-November 3, 2020.** Clerk reported that the Town Hall will be deep cleaned October 30, 2020 in preparation for the election. Treasurer reported funds available through the Routes to Recovery Grant to purchase any additional items to maintain a safe environment for the electors during the COVID-19 pandemic. Supervisor Donner made motion to purchase a 55" smart TV with air play for Board meetings, a portable HEPA filter to maintain safe air quality for all who work or visit the Town Hall and requests that the Crew clean and sanitize the garage for the election, Supervisor Kane seconded the motion, motion passed unanimously with roll call vote.

6. New Business

- a. **Governor's Emergency Oder-Mandatory face covering extended until 11/21/20.** Emergency Order # 3-business to maintain operations to 25% of capacity or no more than 10 patrons at one time.
- b. **Park Falls Chamber of Commerce 2020 Fall Banquet & Annual Meeting-**Has been cancelled
- c. **WISLR Local Road Certification-**Crew Supervisor to work on reporting to be completed by December 1, 2020
- d. **Town of Agenda-**Billed and paid for the usage of the dump truck
- e. **Open Book and Board of Review-**Clerk reported that the Open Book will be held Friday 05/14/21 5-7 PM and the Board of Review will be Saturday, 05/22/2021 7-9 AM

7. **Road Work Report.** Crew Supervisor reported the ditching of Ruby Rd is complete. The crew will begin preparing for snow removal

8. **Public Comment.** It was stated that Marshfield Clinical has purchased Flambeau Hospital and taken possession of all items, most importantly all ambulances. It was also reported that one (1) ambulance is missing.

Meeting adjourned at 7:34 PM

Respectfully submitted by Lita J. Mason, Clerk

Posted October 12, 2020 at Town of Lake Hall, J's Automotive, Outhouse Bar and www.townlakewi.com