



W8095 County Rd E, PO Box 228, Park Falls, WI 54552, 715-762-2151
Email: clerktownoflake@gmail.com Website: www.townlakewi.com

Town Board Meeting held December 10, 2020 at 6:00 PM

Present: Chairman David Wagner, Supervisor Mark Donner, Clerk Lita Mason, Treasurer Carrie Kyle
Supervisor Ed Kane via Zoom, Crew Supervisor Tim Schloer, Jeff Belongia of Huntington Securities, Inc.
Electors: Rudy Rott and Scott Stenger Butternut Lake Assoc. via Zoom

The meeting was called to order by Chairman Wagner at 6:08 PM.

1. **Minutes of November 10, 2020 Budget Hearing, Electors Meeting and General Board Meeting reviewed.** Supervisor Donner made a motion to approve the minutes as presented, Chairman Wagner seconded the motion, motion passed.
2. **Treasurer's Report:** Treasurer report was reviewed
3. **Financial Report:** Financial report was reviewed for the previous month
4. **Vouchers, review and act on:** Checks 25673-25753 in the total amount of \$50,965.89 were reviewed. Supervisor Donner made a motion to approve the vouchers as presented, Chairman Wagner seconded the motion, motion passed.
5. **Chairman's report.**
 - a. **Driveway Access Permit.** None
 - b. **Meeting with City of Park Falls.** No new updates regarding the review of purchase of a new fire truck.
 - c. **Agenda Road.** No meeting or communication with the DNR
6. **Unfinished Business**
 - a. **Review and possible action-Waste Management:** The Board discussed different options on a new traffic pattern for the Transfer Station in the Spring of 2021. The Board requested that the signage stay in the same order week after week. Clerk to inform Transfer Station Attendant.
 - b. **Review and possible action-Town Hall phones:** Clerk reported that no new communication received from Bill Bieganeck with Norvado on cost of running a fiber optic line 2000 feet.
 - d. **Review and possible action-Speed limit posting:** Crew Supervisor Schloer reported the following:
 1. Lyman Street/Town-25mph-On hold
 2. East Maple Ridge Road to 35mph-Posted
 3. Old County Road E between E & Pine Creek (northside) and Old 13 to 45mph-45mph sign to be ordered
 4. Stolen Crowley Road sign-Posted
 5. "Stop Ahead" sign on Tower Rd and Hwy 13-Posted
 - c. **Review and possible action-Room Tax on-line Vacation Rental websites:** Clerk reported that an Amended Permit needs to be approved for Timber Breeze as there is new ownership and business name. Supervisor Donner made a motion to approve the Amended Permit #36 to be issued to William Edward Investments, LLC DBA-Northern Pines Resort, Supervisor Kane seconded the motion, motion passed

- d. **Snow Plow Contracts:** Clerk reported that 405 contract requests have been issued with 358 paid, total revenues collected \$59,575. Clerk to revise contract for the 2021-2022 year for the Board to review with changes to late payment fees and final date for payment to be received.
- e. **WISLR Local Road Certification:** Clerk reported completed report was mailed 12/01/2020. Confirmation email from DOT received 12/04/2020
- f. **Butternut Lake Association Letter:** Board requested details regarding normal lake levels, what level will the lake be for the emergency slow no wake to be in effect, level markers and where markers will be placed from the lake association along with samples of other Towns ordinances. Will also need to talk/meet with the Town of Chippewa on their requests and options of this matter.
- g. **Open Book and Board of Review:** Open Book Friday 5/14/2021 5-7PM and Board of Review is Saturday 5/22/2021 7-9AM. Clerk to review if a new BOR training CD is available.

7. New Business

- a. **Jeff Belongia-Huntington Securities, Inc:** Supervisor Donner made motion to proceed with Huntington Securities, Inc. to secure funds for capital improvement projects in the amount of \$4,430,000, motion seconded by Supervisor Kane, motion passed
 - b. **Preliminary Budget Amendment:** Amendment to be completed in January when all 2020 invoices have been processed
 - c. **Motion to transfer funds to and from machinery account:** Supervisor Donner made a motion to transfer \$10,000 from the General Account to the Machinery Account for Equipment, \$6,500 from the General Account to the Machinery Account for the Ambulance, \$6,000 from the Machinery Account to the General Account for the purchased Grader Tires of \$9,652.20, with the remaining balance of \$3,652.20 transferred from the Fund balance, motion seconded by Supervisor Kane, motion passed.
 - d. **Appointed Clerk Position:** The Board will finalize the wage and benefits package at the January 14, 2020 meeting.
 - e. **Board Meeting Schedule:** The Board's meeting schedule will remain with meetings being held on the 2nd and 4th Thursday of every month
 - f. **Unpaid Culver Invoices:** The clerk reported that Jacob Furtak and Jeremy Holm have outstanding invoices from September 2020. A voice mail message was left for Mr. Furtak on December 9, 2020 and Mr. Holm will mail in a check. Supervisor Kane made a motion that no culvert will be delivered without payment, motion seconded by Supervisor Donner, motion passed
 - g. **Partridge Road:** Supervisor Donner made a motion to remove the 6 TON weight limit on Partridge Rd and return it to the normal weight limits of the Town, motion seconded by Supervisor Kane, motion passed
 - h. **2021 Construction Time Line:** Crew Supervisor Schloer and Chairman Wagner will present a completed time line at the January 14, 2021 meeting
 - i. **Timm Road:** Crew Supervisor to work with the clerk on the completion of the Price County Bridge and Culver Program application
 - j. **Christmas Bonus:** Supervisor Donner made a motion to present a \$100 Christmas bonus to all full-time employees and a \$50 Christmas bonus to all part-time employees, motion seconded by Supervisor Kane seconded the motion, motion passed
8. **Road Work Report.** Crew Supervisor reported that all equipment is ready for snow removal and the new garage overhead door is being installed

9. Public Comment. None

10. Next Meeting Thursday, January 14, 2021 at 6:00 PM

Meeting adjourned at 8:50 PM

Respectfully submitted by Lita J. Mason, Clerk

Posted December 10, 2020 at Town of Lake Hall, J's Automotive, Outhouse Bar and www.townlakewi.com