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Town Board Regular Meeting held March 25, 2021 at the Town Hall at 6:00 p.m.

Present: Chairman David Wagner, Supervisor Mark Donner, Supervisor Ed Kane, Clerk Lita Mason, Treasurer Carrie Kyle, Representatives of Park Falls Recreation Arena and via Zoom Realtor and prospective property buyer

The meeting was called to order by Chairman Wagner.

Minutes of March 11, 2021 General Meeting reviewed. Supervisor Donner made a motion to approved the March 11, 2021 minutes as presented, Supervisor Kane seconded the motion, motion passed.

Vouchers, review and act on. Checks 25900-25917 in the total amount of \$14,983.98 were reviewed. Supervisor Kane made a motion to approve the vouchers, Supervisor Donner seconded the motion, motion passed.

Chairman's report.

Driveway Access Permit updates. – Chairman Wagner reported that an Emergency Overweight Permit issued to Palacek Trucking for gravel as there were issues on Lakeshore Drive.

Meeting with the City of Park Falls Fire Truck purchase updates – Chairman Wager reported the City of Park Falls has requested a meeting with the Town of Eisenstein, Town of Lake and the City of Park Falls to meet on either April 5th or April 15, 2021 to discuss how the cost of the new Fire Truck will be split.

Norvado will work with the Town of Lake and the City of Park Falls during road construction to install broadband lines. Chairman Wagner will contact the Town of Agenda to discuss lines being dropped when the Agenda road construction begins.

Park Falls Fire Department is requesting that the Town of Lake, Town of Eisenstein and the City of Park Falls split the cost of the Asbestos abatement coverage of \$150,000.00. Supervisor Kane made a motion to invite Attorney Frokjer to the meeting as to protect the tax payers' interest, Supervisor Donner seconded the motion, motion passed.

Agenda Road-Cooper Engineering, no update as to when the DNR will complete the site visit.

Unfinished Business

1. Waste Management/Transfer Station
 - a. Traffic Pattern-Under review
 - b. Gate-The Clerk reported that the Crew Supervisor will ensure that the gate is closed daily
 - c. Personal-Will maintain two attendants at the transfer station. Chairman Wager to invite the employees to the April 8, 2021 meeting to review their job description
 - d. Billboard-Supervisor Kane to talk with Patrick on verbiage for the billboard
2. Administrative Office
 - a. Phone/Cell Phones-The Clerk reported that she will be in contact with CentryLink for the cost of new land line phones. Chairman Wagner to confirm that the transfer station attendant is still in possession of the cell phone and request that the cell phone issued to recently retired employee has been returned

- b. Internet-The Clerk reported that CentryLink has installed 5G with a cost savings of \$50 per a month.
 - c. Printer-The Clerk reported that the copier/printer/scanner (all-in-one) has been installed by Bauernfeind Business technologies.
 - d. Desks-The Clerk reported that the two new work stations have been ordered from Office Enterprises Incorporated and have an expected delivery in about 4-6 weeks.
3. Purchasing of Gravel-Chairman Wagner requested 7,000 tons of gravel to be purchased and stored at the Towns' gravel pit or a suitable location with the Town. Clerk will forward the invitation to bid to the Price County Review for publication in the Thursday, April 1, 2021 and April 8, 2021 editions.
 4. M. Drover Easement Access-Pixley-The Board reviewed the request for easement access from Matthew Drover's attorney Beth Bant. Supervisor Kane made a motion for Matthew Drover to apply for a driveway access permit for the correct parcel and for Attorney Frokjer to review the request and prepare the easement agreement with the best interest of the Town with any possible future plans to develop roadways and resolution, Supervisor Donner seconded the motion, motion passed.

New Business

1. Room Tax Ordinance-Supervisor Donner made a motion to amend the Hotel-Motel Ordinance No. 2-12; Section 3 (c) and Section 4 (a) as presented, Supervisor Kane seconded the motion, motion passed. Clerk to post amended ordinance to the Towns' website and three community boards.
2. Elected Official Salaries Resolution-Supervisor Donner made a motion to strike the Town Clerk annual salary from Resolution No. 2020-02 as the clerk is no longer an elected official. Supervisor Kane seconded the motion, motion passed.
3. Purchasing Policy/Resolution-The Clerk presented a Purchasing and Procurement Policy to the Town Board of Supervisors for adoption under Resolution No. 2021-06. Supervisor Donner made a motion to adopt Resolution No. 2021-06 Purchasing and Procurement Policy as an evolving document to grow with the Town, Supervisor Kane seconded the motion, motion passed.
4. Mowing Bid-Clerk will forward the invitation to bid to the Price County Review for publication in the Thursday, April 1, 2021 edition.
5. Clean Sweep-Clerk to contact Jeff with JB Disposal on date availability for either May 8th or 22nd, 2021.
6. Park Falls Recreation Arena- Tim and Jeremy discussed leaving a trailer at the transfer station along with the totes for the collection of aluminum cans. Supervisor Kane made motion to allow Park Falls Recreation Arena to leave a trailer to collect aluminum cans at the transfer station, Supervisor Donner seconded the motion, motion passed.
7. Complaint of garbage on Fleming Rd-Clerk to send a letter to the owners of the property requesting that the dumpster located at W9531 Fleming Road be attended to and the lids secured.
8. American Rescue Plan Act- The US Congress passed the American Rescue Plan Act on 3/11/2021, the of Lake will receive \$108,142.00. First installment of 50% will be distributed within 60 days of 3/11/21 and the remaining will be distributed the following year. The Town has until 12/31/2024 to spend the funds. No true directive as to how the funds can be spent of other than it may not be used for debt.
9. Annual Meeting-Will be held Tuesday, April 20 ,2021 at 6 p.m. Supervisor Kane made a motion to also hold the General Meeting immediately following, Supervisor Donner seconded the motion, motion passed.
10. Equipment Purchase/Bids-Crew supervisor to supply the clerk with specs for publication

Road Work Report. Crew continues steaming of frozen culverts. Crew supervisor to update construction time line as to how many culverts will need to be replaced and ditching for the 2021 projects.

Public Comment and Correspondence. None

Next General Board Meeting will be immediately following the Annual Meeting, Tuesday, April 20, 2021 at 6 p.m.

Meeting adjourned at 8:44 p.m.

Respectfully submitted by Lita J. Mason, Clerk

Posted April 9, 2021 at Town of Lake Hall, J's Automotive, Outhouse Bar and www.townlakewi.com