



W8095 County Rd E, PO Box 228, Park Falls, WI 54552, 715-762-2151
Email: clerktownoflake@gmail.com Website: www.townlakewi.com

Town Board General Meeting held April 8, 2021 at the Town Hall at 6:00 p.m.

Present: Chairman David Wagner, Supervisor Mark Donner, Clerk Lita Mason, Treasurer Carrie Kyle, Crew member Donny Weinberger, Transfer Station attendant Patrick Shields, Representative from American Asphalt and two electors

The meeting was called to order by Chairman Wagner.

Public Comment and Communication: None.

Minutes of March 25, 2021 General Meeting reviewed: Supervisor Donner made a motion to approved the March 11, 2021 minutes as presented, Chairman Wagner seconded the motion, motion passed.

Treasurer's Report, review: The Treasurer's report for March 2021 was reviewed.

Financial Report, review: The following reports were reviewed

- a. 1st Quarter Budget vs Actuals from QuickBooks
- b. Expenses by Vendor for March 2021
- c. Finance Report Spreadsheet

Vouchers, review and act on: Checks 25918-25938 in the total amount of \$21,151.77 were reviewed. Supervisor Donner made a motion to approve the vouchers, Chairman Wagner seconded the motion, motion passed.

Chairman's report:

Driveway Access/Overweight Permit updates: Chairman Wagner reported that two Driveway access permits were received:

1. Matthew & Samantha Sammons-Margaret Lane
2. Timothy Hartway-Altman Road

Supervisor Donner made a motion to approved the two Driveway Access permits as presented, Chairman Wagner seconded the motion, motion passed

Meeting with the City of Park Falls Fire Truck purchase updates: Email received from the City of Park Falls Administrator Brentt Michalek advising that the meeting with all three communities for Thursday, April 15, 2021 will need to be postponed. The total cost for the new fire truck is \$528,738.00 and the cost to be divided between the Municipalities as follows: Lake-\$194,348.22, Eisenstein-\$91,015.45 and the City of Park Falls-\$243,374.33. The criteria are based on past practices which have split vehicle costs by Equalized Values and Populations.

Agenda Road: Cooper Engineering was able to speak with the DNR and all of the wetlands on the road will need to be delineated. They are also requiring cross sections for the plan to document what we are doing to show our impacts or minimize our impacts for the entire road. A new contract will be needed for the additional scope of work.

Unfinished Business

1. Waste Management/Transfer Station:
 - a. Traffic Pattern-Under review
 - b. Billboard-Supervisor Kane to talk with Patrick on verbiage for the billboard

- c. Chairman Wagner spoke of the process that the Town of Worcester currently has at their transfer station and requested that one Board member and transfer station employee take a trip to Worcester to view the process. It was decided that Tuesday, May 4, 2021 at 8 a.m. Chairman Wagner, Supervisor Donner and attendant Shields would visit Worcester's transfer station.
2. Spring Clean Sweep will be held Saturday, May 8, 2021 7:00 a.m.-12:00 p.m.
3. Clerk Employment Contract: Supervisor Donner made a motion that the Clerk Employment Contract compensation be \$21,565 plus \$13,190 supplement in lieu of an insurance package with paid benefits as to what is stated in the current employment policy, Chairman Wagner seconded the motion, motion passed.
4. Administrative Office Improvements: Supervisor Donner made a motion to approve the leasing of a postage meter at the monthly cost of \$19.95, Chairman Wagner seconded the motion, motion passed.

New Business

1. Construction Bids: Two bids were received for the 2021 construction projects, American Asphalt and Terry Palacek. Chairman Wagner opened the sealed bids and relayed the totals. The Treasurer compiled a spreadsheet for Board review. Supervisor Donner made a motion to award the entire 9.86 miles of road and the Transfer Station in the 2021 road construction project to American Asphalt, Chairman Wagner seconded the motion, motion passed.
2. Construction Timeline: Due to the spring weight restrictions, the crew will begin replacing the 6 culverts on Pine Creek week of April 12th.

Road Work Report. Crew will begin sweeping of the roads Monday, April 12, 2021 and begin prep work on Pine Creek

Next Meeting will be immediately following the Annual Meeting, Tuesday, April 20, 2021 at 6 p.m.

Meeting adjourned at 8:44 p.m.