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Town Board Regular Meeting held December 8, 2022 at the Town Hall at 6:00 p.m.

Present: Chairman Dave Wagner, Supervisor Mark Donner, Treasurer Carrie Kyle, Clerk Lita Mason, Crew Supervisor Tim Schloer and 1 Elector

The meeting was called to order by Chairman Wagner at 6:00 p.m.

### **Public Comment and Communication.**

**Minutes of the November 10, 2022 Budget Hearing, Electors Meeting, General Board and December 1, 2022 Emergency Board Meeting(s) reviewed.** Supervisor Donner made a motion to approve the minutes as presented by the Clerk for the November 10, 2022 Budget Hearing, Electors Meeting, General Board and December 1, 2022 Emergency Board Meeting(s), Chairman Wagner seconded the motion, motion passed -Unanimously.

**Treasurers Report.** Reviewed

### **Financial Report.**

Total expenditures for November 2022-\$48,355.29  
Expenses=\$19,393.52  
Salaries=\$16,313.66  
Payroll Liabilities & Taxes=\$12,274.26  
Room Tax Expenses=\$273.85

### **Vouchers, review and approve.**

General Account Check(s) 26644-26676 totaling \$28,339.20  
Room Tax Account Check(s) 1234-1235 totaling \$12,134.18  
November Tax Liabilities (EFT) totaling \$5,343.24  
Payroll Liabilities (EFT) totaling \$6,684.32

Supervisor Donner made a motion to approve the vouchers, Chairman Wagner seconded the motion, motion passed-Unanimously.

### **Chairman's report**

1. Driveway Access/Overweight/Firework/Picnic Permits: None
2. Cooper Engineering:
  - a. Agenda Road LRIP project #1009-48-89/1009-50-89
    1. LRIP reimbursement request submitted November 22, 2022. Anticipate reimbursement around January 15, 2023
  - b. Omaha Rd: Awarded LRIP TRI-S Project #17745
  - c. Lakeshore Drive Project 2023
  - d. Maple Ridge (Tower Rd to Wagner Rd including Teeters)

Supervisor Donner made a motion to have Cooper Engineering prepare and publish the bid packages for Omaha Rd, Lakeshore Dr and Maple Ridge (Tower Rd to Wagner Rd including Teeters), Chairman Wagner seconded the motion, motion passed-Unanimously.

- e. Fleming Rd to County E-2024
- f. Maple Ridge Rd (Wagner Rd to County B)-2025

Supervisor Donner made a motion to have Cooper Engineering prepare and submit the BIL application for FFY 2024 for the cost of no more than \$500, Chairman Wagner seconded the motion, motion passed-Unanimously.

### **Unfinished Business**

1. Inventory of Roads as it pertains to speed limits. Clerk presented preliminary ordinance 2022-02 speed limits on town roads for Board review. Some corrections of roads to be made and will be represented at next meeting
2. PFACC-Room Tax Contract: Clerk to send a detailed email inquiring as to why so many omissions and invite PFACC to the January 12, 2023 Board Meeting.
3. Employee Handbook-Attorney Alan Harvey: Supervisor Donner made a motion to dissolve relationship with Attorney Alan Harvey and Community Code Service, Chairman Wagner seconded the motion, motion passed-Unanimously.
4. Perimeters for issuing Retail Liquor Licenses: Reviewed and to be filed in the policy book.
5. Ambulance Service Agreement: Supervisor Donner made a motion to sign the Ambulance Service Agreement as all requested corrections have been completed, Chairman Wagner seconded the motion passed-Unanimously.
6. Snow Mobile Club. Allen Pritzl advised that per Pitlik and Wick, road protection would be \$3,000-\$4,000 per a road
7. Job Posting. Clerk to work with Crew Supervisor on drafting a job description, schedule and advertising.

### **New Business**

1. Clarification of the end of Robin Rd: Clerk to contact Price County Highway Commissioner Roger Petrick requesting the measurement and marks of the end of Robin Rd. Clerk will also advise Price County Sheriff of the request.
2. Counsel guidance at Board Meetings: Supervisor Donner stated not needed at this time as the WTA is available for guidance.
3. Employee Christmas Bonus: Supervisor Donner made a motion for a \$100 Christmas bonus for the FTEs and a \$50 Christmas bonus for all PTE, Chairman Wagner seconded the motion, motion passed-Unanimously.
4. Division Street: Supervisor Donner made a motion to bill Park Falls Plumbing & Heating \$50 permit fee per Ordinance 90-1 and the cost of the temporary fix due within 30 days. Also advise that American Asphalt will complete a permanent fix in the spring or summer of 2023 which will also be billed at that time, Chairman Wagner seconded the motion, motion passed-Unanimously.

**Road Work Report.** Keeping up with snow removal and replacing wires and lights on equipment stored in cold storage due to mice damage

**Next Meeting:** To be held Monday, December 12, 2022

Meeting adjourned at 8:28 p.m.

Respectfully submitted by Lita J. Mason, Clerk  
Posted December 14, 2022 at Town of Lake Hall and [www.townlakewi.com](http://www.townlakewi.com)