



W8095 County Rd E, PO Box 228, Park Falls, WI 54552, 715-762-2151  
Email: [clerktownoflake@gmail.com](mailto:clerktownoflake@gmail.com) Website: [www.townlakewi.com](http://www.townlakewi.com)

Town Board Regular Meeting held January 12, 2023 at the Town Hall at 6:00 p.m.

Present: Chairman Dave Wagner, Supervisor Mark Donner, Supervisor Ed Kane, Treasurer Carrie Kyle, Clerk Lita Mason, Crew Supervisor Tim Schloer, Amy Kelsey and Aaron Scharf with Cooper Engineering, Jamey Stueber with PFACC and 3 Elector

The meeting was called to order by Chairman Wagner at 6:00 p.m.

**Public Comment and Communication.** None

**Minutes of the December 12, 2022 Electors and General Board Meeting(s) reviewed.** Supervisor Kane made a motion to approve the December 12, 2022 Electors and General Board Meeting minutes as presented by the Clerk, Chairman Wagner seconded the motion, motion passed -Unanimously.

**Treasurers Report December 2022.** Reviewed

**Financial Report December 2022.**

Total expenditures for December 2022-\$664,017.63  
Expenses=\$14,678.03  
Salaries=\$17,452.93  
Payroll Liabilities & Taxes=\$13,569.99  
Room Tax Expenses=\$12,134.18  
Construction=\$606,182.50

**Vouchers, review and approve.**

General Account Check(s) 26692-26696; 26702-26704; 26708 totaling \$4,212.54  
Construction Account Checks(s) 1034-1035 Totaling \$606,182.50  
November Tax Liabilities (EFT) totaling \$5,343.24  
Payroll Liabilities Check(s) 26697-26701; 26709-26710; 26714-26718; 26705, 26707 totaling \$18,001.51  
Payroll Liabilities (EFT) totaling \$15,019.91  
Tax Settlement-January 2023 Check(s) 2017-2020 totaling \$802,708.38  
Tax Refunds/correct municipality Check(s) 2010-2016 totaling \$6,310.32

**Invoices, review and approve.**

Invoices received for payment through 1/12/2023 totaling \$68,713.70

Supervisor Kane made a motion to approve the vouchers and invoices presented by the clerk with the exception of payment to Nate Pritzl Construction until W-9 and certificate of insurance is received, Chairman Wagner seconded the motion, motion passed-Unanimously.

**Chairman's report**

1. Driveway Access/Overweight/Firework/Picnic Permits: None
2. Cooper Engineering:
  - a. Omaha Rd: Awarded LRIP TRI-S Project #17745  
Design plan, permits and delineation complete. Storm water projected needed. Project set for letting. Supervisor Kane made a motion to approve the cost of wetland delineation from Cooper Engineering at \$3,480.00, Supervisor Donner seconded the motion, motion passed-Unanimously.

- b. Lakeshore Drive Project 2023 with Shady and Meadow Lanes  
Revision to Cooper Engineering agreement to include Shady and Meadow Lanes to include construction bidding, wetland delineation and wetland permitting coordination  
Supervisor Kane made a motion to approve the addition of Shady and Meadow Lanes with an additional cost of \$5,000, Supervisor Donner seconded the motion, motion passed-Unanimously.
- c. Maple Ridge (Tower Rd to Wagner Rd including Teeters)  
Cooper Engineering reported Teeters needs to be surveyed
- d. Fleming Rd to County E-2024  
Wetland delineation and permit application cost \$4,775.00 Supervisor Kane made a motion to approve the wetland delineation and permit application at the cost of \$4,775.00, Supervisor Donner seconded the motion, motion passed-Unanimously.
- e. Maple Ridge Rd (Wagner Rd to County B)-2025  
Cooper Engineering reported will assist with submission of the BIL application for the FFY 2024 grant. Application is due 3/24/2023 and has 80% construction reimbursement.

### **Unfinished Business**

1. Inventory of Roads as it pertains to speed limits: Supervisor Donner will review for corrections and updates will be presented at next board meeting
2. PFACC-Room Tax Contract: Jamey Stueber from the PFACC advised the board that there are no issues with the contract and will ask Katie Frieberger to stop in to sign contract
3. Snow Mobile Club: Chairman to contact Allen Pritzl regarding issues at Fleming Rd. Crew Supervisor to look to see if the Town is storing any other snow mobile signs.
4. Job description, schedule and posting: Crew Supervisor to draft job skills for next board meeting
5. Employee Handbook-Attorney Alan Harvey: Supervisors have agreed to Attorney Harvey's request for the completed personal manual to be sent by 1/31/2023 and an in-person review completed on 2/9/2023.
6. Butternut-Schnur Lake Association: Supervisor Kane made motion to forward the High-Water poster presented to Randy Frokjer for review, if Approved by Attorney Frokjer the Supervisors approve, Supervisor Donner seconded the motion, motion passed-Unanimously.

### **New Business**

1. Snow Removal-Driveways: Supervisor Kane reviewed the amount of overtime is driveways and requests that the crew is mindful of overtime and that we do are best to keep overtime to a minimal.
2. Segregation of duties: Clerk presented information from Price County Treasure as to the cost of the County collecting taxes. Board reviewed having the referendum on the April ballot, Chairman Wagner to contact Attorney Frokjer.
3. Charter School Banner: Chairman Wagner to contact Attorney Frokjer for option on displaying banner and precedence that would be set.

**Road Work Report.** Crew Supervisor that the crew continues to keep roads clear of snow and that the refurbishing of truck #10 has once again been put on hold by Monroe.  
Supervisor Kane made motion to supply the gravel that is needed to repair private driveway used to stage tree removal on Lakeshore Dr-North. Supervisor Donner seconded the motion, motion passed-Unanimously.

**Next Meeting:** To be held Thursday, January 26, 2023

Meeting adjourned at 8:41 p.m.