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Town Board Regular Meeting held January 26, 2023 at the Town Hall at 6:00 p.m.

Present: Chairman Dave Wagner, Supervisor Mark Donner, Supervisor Ed Kane, Treasurer Carrie Kyle, Clerk Lita Mason, Road Crew Member Donny Weinberger

The meeting was called to order by Chairman Wagner at 6:00 p.m.

Public Comment and Communication. None

Minutes of the January 12, 2023 and January 20, 2023 Meeting(s) reviewed. Supervisor Kane made a motion to approve the January 12, 2023 and January 20, 2023 Meeting minutes as presented by the Clerk, Supervisor Donner seconded the motion, motion passed -Unanimously.

Vouchers/Invoices, review and approve.

General Account Check(s) 26739-26743 totaling \$3,647.47
Tax Account Check(s) 2021 totaling \$1,107.83
Payroll Check(s) 26744-26748 totaling \$6,783.76
Payroll Liabilities (EFT) totaling \$164.94

Invoices, review and approve.

Invoices received for payment through 1/26/2023 totaling \$42,575.40

Supervisor Kane made a motion to approve and sign the checks presented by the clerk totaling \$42,575.40, Supervisor Donner seconded the motion, motion passed-Unanimously.

Chairman's report

1. Driveway Access/Overweight/Firework/Picnic Permits: None
2. Cooper Engineering:
 - a. Omaha Rd: Awarded LRIP TRI-S Project #17745
No updates
 - b. Lakeshore Drive Project 2023 with Shady and Meadow Lanes
No updates
 - c. Maple Ridge (Tower Rd to Wagner Rd including Teeters)
No updates
 - d. Fleming Rd to County E-2024
No updates
 - e. Maple Ridge Rd (Wagner Rd to County B)-2025
No updates

Unfinished Business

1. Inventory of Roads as it pertains to speed limits: Clerk to update changes presented by Supervisor Donner
2. Job description, schedule and posting for new FTE: Clerk and Supervisor Kane presented preferred qualifications and job descriptions, Board to review., will discuss further at next board meeting. Supervisor Kane made a motion to hire a seasonal part-time road crew operator with position to be posted on the Town's website and community board outside of the Town Hall 1/26/2023-2/3/2023, Supervisor Donner seconded the motion, motion passed-Unanimously.

3. Community Code: Clerk reported that Attorney Harvey has confirmed that a completed draft will be delivered by February 3, 2023 and will be present at the review meeting to be held on Wednesday, February 8, 2023 at 6:00 p.m.
4. Charter School Banner: Board reviewed the opinions of both the Towns Association and Randy Frokjer that under the public purpose doctrine, this should not be allowed.
5. Referendum/Segregation of duties: Board listed topics to appear in the power point presentation. Treasurer to contact Clifton, Larson and Allen, LLP for best practices on combining the clerk and treasurer positions.

New Business

1. MSHA Mine Safety: Supervisor Donner made a motion to approve 4 employees to attend the MSHA Mine Safety training on March 17, 2023 at the cost of \$79 per a person, Supervisor Kane seconded the motion, motion passed-Unanimously.
2. 2022 Budget Amendment Resolution: Treasurer reviewed amendments to the 2022 budget with no fiscal impact. Board to review and Clerk to prepare Resolution for signatures
3. Insurance Coverage: Supervisor Donner made a motion that non-employees or volunteers are not allowed in Town owned equipment per Rural Insurance underwriters' communication dated 1/18/2023, along with being added to the current policy, Supervisor Kane seconded the motion, motion passed-Unanimously.
Supervisor Kane made a motion to post "Authorized Personal Only" signs on all shop doors to restrict non-personal from being in the shop and to add to the current policy, Supervisor Donner seconded the motion, motion passed-Unanimously.
Supervisor Donner made a motion to install locks on all shop doors with access to the Hall, Supervisor Kane seconded the motion, motion passed-Unanimously.

Road Work Report. Crew Member Donny Weinberger reported #10 at Monroe to have the new box installed. Crew to continue plowing, sanding and maintaining equipment.

Next Meeting: Employee Manual Review Wednesday, February 8, 2023 at 6:00 p.m.
BOR call to order and adjourn Thursday, February 9, 2023 at 5:50 p.m.
General Board Meeting Thursday, February 9, 2023 at 6:00 p.m.

Meeting adjourned at 8:29 p.m.

Respectfully submitted by Lita J. Mason, Clerk
Posted January 31, 2023 at Town of Lake Hall and www.townlakewi.com